

**Consent/Release for Prescription or Over-the-Counter Medication**  
**at School**

Today's Date: \_\_\_\_\_

Child Name: \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent / Guardian: \_\_\_\_\_

Emergency Phone Numbers: Parent/Guardian \_\_\_\_\_  
*(See emergency contact information for alternate contacts if parents are unavailable)*

Primary Health Care Provider: \_\_\_\_\_

Phone #: \_\_\_\_\_

**To be completed by the Healthcare Provider/Physician**

(1) Medication (Rx or OTC) \_\_\_\_\_

Dose \_\_\_\_\_

Directions \_\_\_\_\_

Administration Time \_\_\_\_\_

Route \_\_\_\_\_

Diagnosis \_\_\_\_\_

Possible Side Effects \_\_\_\_\_

Duration: Start: \_\_\_\_\_ Stop: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

(2) Medication (Rx or OTC) \_\_\_\_\_

Dose \_\_\_\_\_

Directions \_\_\_\_\_

Administration Time \_\_\_\_\_

Route \_\_\_\_\_

Diagnosis \_\_\_\_\_

Possible Side Effects \_\_\_\_\_

Duration: Start: \_\_\_\_\_ Stop: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

***Healthcare Provider: My signature provides authorization for the above written orders. I understand that all procedures will be implemented in accordance with state and federal laws and regulations.***

Health Care Provider Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be completed by the Parent/Guardian**

I have developed this health plan in partnership with my child’s healthcare provider and Head Start staff. I will communicate any changes in my child’s identified health condition or treatment to Head Start staff as changes occur.

Effective \_\_\_\_\_ Expires \_\_\_\_\_ This plan will be reviewed and updated annually.

As the parent/legal guardian of \_\_\_\_\_ (Child’s Name), I \_\_\_\_\_ (Parent/Guardian name) give my Permission for OVEC Staff to administer medication as stated in this plan. I further release OVEC and its employees from any claims or liability connected with its reliance on this permission

Parent/Guardian (print name) \_\_\_\_\_

Parent/ Guardian Signature \_\_\_\_\_

Date: \_\_\_\_\_

**To be completed by Staff after being trained**

By signature, staff acknowledges education by parent or guardian on condition(s) and requirement of routine care and/or medication if needed.

*(All staff in center must be trained):*

Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_